

Purposeful Leadership

Campfire! Conducting Effective Meetings

The overwhelming majority of leaders are dissatisfied with the efficiency and effectiveness of their meetings. Why are so many meetings either ineffective or boring? It doesn't have to be that way. Meetings improve when leaders learn the difference between tactical and strategic topics and employ strategies for focusing attention on desired outcomes. This session explores three strategies that fix "boring" and "ineffective". We'll develop a framework in which to fit all of the various types of meetings currently being held.

PURPOSE:

Lead meetings that solve problems and achieve objectives efficiently.

LEARNING OBJECTIVES:

- Learn how to plan, and prepare for tactical and strategic meetings
- Learn to conduct effective meetings
- Demonstrate effective facilitation of a meeting